



CONCEPT SHEET: MULTI-CENTRIC ANALYSIS

NOTE: Any analyses, which are not done for epidemiological surveillance only and which need additional data sources, need to be submitted for additional ethics approval through an amendment or a new submission

Database of interest:	<input type="checkbox"/> COVID-19/SARS-CoV-2 <input type="checkbox"/> Influenza
Other sources of data	<input type="checkbox"/> Yes (specify) <input type="checkbox"/> No
Title:	
Concept Lead:	<i>(please provide name, email address, address, and phone number)</i>
Collaborators:	<i>(please provide names, email addresses, and roles in the analysis)</i>
Data Manager:	<i>(please provide name, email address, address, and phone number)</i>
Lead Statistician:	<i>(please provide name, email address, address, and phone number)</i>
Where will statistical analyses be done?	
Abstract: (±200 words)	Background and objectives Methods
Project outline: (±1000 words)	Background Objectives and hypotheses Study design Eligibility criteria Key variables and definitions Outcomes References

<p>Ethics:</p>	<p><input type="checkbox"/> This concept fulfils a need in epidemiological surveillance and does not require additional ethics approval.</p> <p><input type="checkbox"/> This concept uses the data for other purposes and, therefore, requires additional ethics approval through an amendment.</p> <p><input type="checkbox"/> This concept adds other sources of data. This requires additional ethics approval through a new multi-centric submission.</p> <p><i>Describe:</i></p>
<p>Dataset:</p>	<p>Please provide a list of variables needed for the analysis, based on the Codebooks available on the corresponding website (these data will be made available to the investigator):</p> <ul style="list-style-type: none"> ● COVID-19: https://www.unige.ch/medecine/hospital-covid/ ● Influenza: https://www.unige.ch/medecine/hospital-flu/
<p>Target journal(s):</p>	
<p>Milestones:</p>	<p>Circulation of concept sheet: <date></p> <p>Circulation of draft paper: <date></p> <p>Submission to target journal: <date></p>

By submitting this concept, the team and the project leader understand that the dataset will be limited to the provided list of variables and shared on a secure platform (Renku - renkulab.io). Additional analyses not described in the concept sheet need separate approval. Any data sharing to third parties or to persons who do not participate in the analysis is strictly forbidden as described in the original protocol and the signed study agreements.

The latest forms (e.g. description of procedure, variable description, protocol, concept sheet template) can be found on the following website: <https://www.unige.ch/medecine/hospital-covid/>

Please read the documents carefully before submitting a concept sheet.

Accepted abstracts will be made publically available on those websites to avoid duplication of efforts.

<p><input type="checkbox"/> I have read and I agree with the terms and conditions described above</p> <p>Date & place:</p> <p>Name & signature:</p>

Next steps

Thank you for preparing a concept sheet for analysis of hospital-sentinel data. Here are the steps for submitting your concept:

1. Before submitting the concept sheet, please **ensure all sections have been completed** or marked not applicable, and references have been added.
2. Once the document is ready for circulation to the Executive Committee, **send it to ch-sur@unige.ch**

The team at the Institute of Global Health will review the concept prior to circulation to the Executive Committee. This Committee has 14 days to review the concept sheet, as agreed in the study agreements. If you have questions about the form content, please reach us at ch-sur@unige.ch.